

- Item 1 Opening of the meeting
- Item 2 Apologies
- Item 3 Approval of minutes of the 2023 AGM plus General Meeting on 19.11.2023
- Item 4 President's report
- Item 5 Secretary's report
- Item 6 Class coordinator's report
- Item 7 Treasurer's report
- Item 8 Any recommendations from reports
- Item 9 Election of office-bearers and ordinary members of the committee
  - a) All positions declared vacated
  - b) A public officer, nominated, will thank outgoing President and preside over the election of new office bearers and ordinary members of the committee.
- Item 10 Election of President
  - a) Nomination/s announced
  - b) Followed by voting if more than one nomination
- Item 11 Election of Treasurer
  - a) Nomination/s announced
  - b) Followed by voting if more than one nomination
- Item 12 Election of Secretary
  - a) Nomination/s announced
  - b) Followed by voting if more than one nomination
- Item 13 Election of Ordinary Members
  - a) Nomination/s announced
  - b) Followed by voting if number of nominations exceeds number of positions
- Item 14 Public Officer invites New President to take control of the meeting
- Item 15 Close of AGM

An informal meeting of new committee members  
may take place to decide date of next meeting

## President's Report for 2023

Rita Thakur

The Saturday get togethers at The Lagoon Restaurant have progressed well throughout the year.

Despite many enquiries by committee members, especially Kris and Geoff, we were not able to organise the Alliance Française Illawarra Film Festival. We will not give up however and we will persist with our efforts to organise the same in 2024.

Our dedicated teachers have continued their classes throughout the year. We continue with our efforts to make the classes as financially viable as possible.

We organised the Alliance Christmas Party at the Leagues Club on 3rd December 2023. The event was most enjoyable and we had around 40 attendees.

On a sad note I bring you news of the passing of Edith Avramoussi, a life member of Alliance Française. Her funeral is to be held at 11am on Tuesday 9th January at the Lakeside Memorial Cemetery in Dapto. Edith taught at the AF and was a regular presence on Saturdays at The Lagoon. Her commitment and contribution to AF is much appreciated.

## Secretary's Report for 2023

Margaret Frances

I, Margaret Frances, was re-elected as Secretary of Alliance Française at the AGM 8th January 2023. At the AGM all positions were vacated and, as the Minutes show, the new committee elected was:- President Rita Thakur Treasurer Kris White Secretary Margaret Frances Ordinary Members Betty Hassen, Geoff Galagher and Liliane Heininger.

Throughout 2023, as required by the AFI charter, four Ordinary Meetings were held for discussion of business required and actions needed for the efficient running of AFI.

These meetings took place.

Sun 8th Jan 3.33pm at the Lagoon Deck.

Sun 26th March 3pm Via ZOOM.

Sunday 13th August 3pm Via ZOOM.

Sunday 19th November 3pm Via ZOOM.

PLUS an additional meeting held on Sunday 27th August 3pm Via ZOOM. This was to discuss, confirm and authorise the changing of signatures for the AFI Bank Account with the NAB. At the meetings with the NAB:- Rita Thakur and Geoff Galagher were added as new signatories. Laure Liss, Wolfgang Brodesser and Alfred Charoux were removed as signatories.

Minutes of these meetings were forwarded to all committee members. Below is a list of all current members of Alliance Française for 2023:

Life Members : Edith Avramoussi, Jacques Charoux, Wolfgang Brodesse, James Langridge.

Executive Members: Kris White, Rita Thakur, Margaret Frances.

Ordinary Members : Geoff Galagher, Betty Hassen, Liliane Heininger.

If anyone knows of any changes to the 'Life Members' list, please advise me at the AGM leading into 2024.

I would like to thank everyone who gave me assistance and advice during 2023 to help me fulfill my role as Secretary. A role I found interesting and enjoyed

# Course Coordinator Report for 2023

## Betty Hassen



### Term Organisation

Once again, we followed a 4 X 10-week TERM organisation, with 3 Beginners classes, 3 Intermediate classes and one Advanced. 7 classes in Total

Catherine:	TUE 5.30 Beginners & 7.00 Beginners	
Geoff:	TUE 5.30 Beginners & 7.00 Intermediate	WED 6.00 Advanced
Betty:	TUE 5.30 Intermediate	WED 5.30 Intermediate

In Term 4, Catherine passed on her 7pm students to join Geoff's Beginners and so finished the year with only one Class. When Catherine returned to Belgium for the holidays, I took her class for the last 4 weeks, and combined my Tuesday and Wed classes to free me to do so.

### Student Numbers

The three Inter classes remained on average around the 8-9 students mark but the majority of these were not attending for 10 lessons.

The big problem lies with the retention in Beginners classes. Throughout the year 38 students started in Beginners (via 2 Taster classes, with Geoff and Catherine and late enrolments throughout the year). Based on who was actually attending in Term 4 and we assume they may continue, we may only have 12 continuing in total (and again not all F/T payers)

At this point, from enquiries to date, we could possibly have an Absolute Beginners again ( I have 7 interested names to date)

### Suggestions proposed:

#### To maintain all staff having 2 classes each

- 1) Geoff give his Beginners class to combine with Catherine's 5.30 class and she takes the new Beginners.
- 2) Geoff keeps his Beginners class and combines his Tue/Wed groups
- 3) I combine my 2 Inter classes and take the new Beginners

#### To address part-time students.

(The majority of our students are holidaying and committed to caring for grand children etc and keen as they are, they simply cannot attend for 10 lessons. There are many students, who live outside the Illawarra, and in winter and bad weather find it difficult to attend at times.

#### Suggestion : Reduce 4 terms to 8 week terms.

All students to pay and up front \$100 (5 lessons) after presenting for one lesson.

For those, who continue the other lessons, they pay at the end of the 8 weeks.

The problem is though that perhaps 4 week breaks between each Term is a bit too long and to do so, we will totally be out of sync with school holidays, when grandparents are in higher demand.

#### Introducing optional classes / on Zoom (or not)

So I offer the option of maintaining the 10 week Terms but in Week 9 and 10 of each Term, we offer OPTIONAL written French lessons e.g translation exercises, grammar revision, creative writing, cultural, history options etc (other suggestions), which can be done on Zoom for those who are interested. We could charge \$15 each for these, no costs for GPS, no travelling for staff or students

Other suggestions welcome

<b>ALLIANCE FRANCAISE DE L'ILLAWARRA PROFIT/LOSS 2023</b>		
<b>CLASSES</b>		
<b>INCOME</b>		
Student Fees Term 1	10,235.00	
Student Fees Term 2	10,335.00	
Student Fees Term 3	5,240.00	
Student Fees Term 4	5,575.00	
<b>TOTAL INCOME FROM CLASSES</b>	<b>31,385.00</b>	
<b>EXPENSES</b>		
Teacher Salaries Term 1	5,490.98	
Teacher Salaries Term 2	5,732.32	
Teacher Salaries Term 3	4,762.95	
Teacher Salaries Term 4	4,712.25	
PAYG Tax	3,652.00	
Superannuation	1,811.59	
Accounting Fees	959.75	
Zero Payroll Programme	135.00	
W/comp Insurance	198.12	
Zoom	461.78	
Subscription Bien Dire	140.71	
Classroom Hire Gwynneville School	2,100.00	
<b>TOTAL EXPENSES FROM CLASSES</b>	<b>30,157.45</b>	
<b>PROFIT</b>		1,227.55
<b>OTHER INCOME</b>		
Interest earned at bank	230.25	

Membership Fees	180.00	
Book Sales	972.00	
<b>TOTAL OTHER INCOME</b>	<b>1,382.25</b>	
<b>OTHER EXPENSES</b>		
Fair Trading	50.22	
AJC Public Liability Insurance	967.72	
Printing and Stationery	106.88	
Book Purchases	1,219.21	
Christmas Student Lunch 2023	175.50	
Committee Christmas Dinner 2023	630.87	
Website Maintenance	222.36	
<b>TOTAL OTHER EXPENSES</b>	<b>3,372.76</b>	
<b>LOSS OTHER INCOME/EXPENSE</b>		-1,990.51
<b>TOTAL LOSS FOR 2023</b>		-762.96
<b>BANK BALANCE AS AT 31.12.22</b>		25,523.32
<b>MINUS LOSS FOR 2023</b>		-762.96
<b>CASH AT BANK AS AT 31.12.23</b>		<b>24,760.36</b>
<b>CHEQUE ACCOUNT BALANCE AS AT 31.12.23</b>		9,760.36
<b>TERM DEPOSITS</b>		15,000.00
<b>TOTAL BANK ACCOUNTS BALANCE 31.12.23</b>		<b>24,760.36</b>